**Meeting Minutes of the First International Congress of Qualitative Inquiry**
**to Found the Organization:**
**The International Association of Qualitative Inquiry (IAQI)**

May 7, 2005
Saturday, 5:00–6:30 p.m.
in the Illini Union Ballroom
at the University of Illinois in Urbana-Champaign

Minutes recorded by Karen Keifer-Boyd <kk-b@psu.edu>
and submitted by James Haywood Rolling, Jr.,
both faculty at The Pennsylvania State University

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**Membership:**

The proposal that every QI2005 conference registrant is a founding member of a new International Association of Qualitative Inquiry was accepted by the 400-500 people in attendance at the foundational meeting, whom were all registrants of the QI2005 conference.

The organization, The International Association of Qualitative Inquiry (IAQI), is founded at this meeting with 850 members representing 50 different countries.

Membership fees proposed: $10 students & $20 professional with fee varied based on country. Discussion: Membership fees are needed to support the organization's Web site & listserve (an electronic newsletter). It may cost more money to collect membership than received. Decision: A fee structure committee will present findings and make a recommendation at the QI2006 conference.

**Leadership and Location:**

There is provisional agreement to locate IAQI at UI with Norman Denzin serving as the first leader.

Although the ways will be determined, the IAQI will be linked to the International Institute for Qualitative Methodology (IIQM), which is directed by Janice M. Morse, RN PhD at the University of Alberta in Edmonton, Canada (see http://www.uofaweb.ualberta.ca/iiqm/).

**Decision-making:**

The processes for IAQI decision-making should be inclusive. Committees are charged with gathering information and making recommendations to an international representative body of the IAQI.

Those interested in the structure of international research organizations are encouraged to submit a proposal or provide information to the IAQI listserv at < http://listserv.uiuc.edu/wa.cgi?SUBED1=qi2005&A=1>.

**Constitutional Committee:**

The constitutional committee is charged with producing a draft of the constitution for presentation and ratification at the QI conference, Spring 2006, at the University of Illinois in Urbana-Champaign.

Proposals for constitutional committee size varied with suggestions that is should be no more than 5, 8, or 10. An eight-member committee was proposed as symbolic of the 850 members.

The representation on the Constitutional Committee should be international in nature.

Those who volunteer for consideration to serve on the Constitution Committee should recognize that it would take a considerable amount of time to dedicate to this service.

Members asked that the Constitutional Committee carve out a careful avenue for communication in which all can submit suggestions.

Forming a constitution committee is intended to create the organization's regulating procedures.

If you would like to serve as a representative for your region or country on the constitutional committee contact Norman Denzin via email at normandenzin@qi2005.org

**Steering Committee:**

Initially there will be two committees. The first one formed of a small number of people is the Constitutional Committee. The second committee will be the Steering Committee.

The relationship of the steering committee to the constitution committee will be outlined in the constitution.

Regional identified people might coordinate together to nominate a member to the Steering Committee.

Proposal: Privilege representation over regional divisions.

Grant Kien asked for names from each country of those who would like to become members of the steering committee; and alternately become a point of contact. A list was formed at the end of meeting. Additional members interested in serving on the steering committee or as regional point of contact should email Grant Kien at grantkien@qi2005.org.

**Communication:**

Representation should be integral to forming committees and integral to the over all processes of the IAQI.

If the listserv is not inclusive due to limited or no access by some members, then IAQI needs to find additional forms of communication.

Proposal: Mandate a Web site, listserv, and blog for all to participate.

Create a press release that announces the founding of the organization.

Use a listserv to form interest groups within specific sites and regions.